

## Home-based One to One Learning Program Laptop User Agreement

**As a participant in the Hallett Cove R-12 Home Based One to One Learning Program you will be responsible for the day to day care of the Laptop provided for use at home.**

As a participant in the Home Based One to One Learning Program I will:

- continue to follow the Learning Technologies School policy.
- charge the laptop each day in preparation for the next school day.
- transport my laptop in the supplied protective bag at all times.
- keep my laptop clean and free of graffiti and stickers.
- take all reasonable precautions to ensure that my laptop is not lost or damaged.
- adhere to the 'Student Responsibilities for Laptop Care' requirements attached.

I acknowledge that my child has access after school hours to Laptop computer for his/her exclusive use whilst enrolled at Hallett Cove R-12 School.

I understand the Laptop was tested before my child first accessed it and that it was in full operational order with respect to both hardware and software.

The Laptop remains the property of the school. In the case of damage I agree to return it to the school immediately and complete a Learning Technologies Incident Report form. The school will then assess the cause of damage and if appropriate begin the repair process.

I understand that I will be responsible for the full replacement cost of the laptop if the damage is wilful or lost by neglect, abuse or a malicious act. I understand that any repair costs will be decided by the school. I understand that the school will advise me in writing of any costs associated with damage, loss or stolen laptop.

*Should your child's computer be lost, stolen or damaged and a replacement is required, one of equivalent age and configuration will be provided.*

In the event that the Laptop is lost or stolen I will advise the school immediately and complete a Learning Technologies Incident Report

form immediately (form attached). I understand that a police report number will be necessary for any report for loss or theft.

I agree to supervise my child's use and care of the Laptop after school hours. I agree that my child will be supervised to operate the Laptop in accordance with the policy and procedures laid down by the school.

I understand that this agreement will remain valid and in place for the duration of my child's enrolment at Hallett Cove R-12 School or until it is reviewed or revoked by the school.

Please return the signed:

## **One To One Learning Program User Agreements 2014 with section 2 signed**

**Payment are to be made at the HCS finance office**

before your child can take their computer home. An invoice will be sent out during January of 2014